



SWAT EDUCATION DEPARTMENT

Department of Elementary & Secondary Education, Swat.
Govt. of Khyber Pakhtunkhwa.

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CHARGE REPORT

(For Transferred Employee Only)

Certified that Miss./Mr. _____ Father Name _____

Resident of _____ is hereby transferred against the post of _____

on School based in BPS. _____ at (School Name) _____ from

_____ under the District Education Officer Order

Endstt No: _____ Dated _____

Signature of the
Transferred Official

FOR HEAD OF THE SCHOOL ONLY

File No. _____

Certified that we have on the (fore/afternoon) _____ of this day (date) _____
respectively and gave a charge of post _____ in above mentioned school to this charge report holder, and
received her require documents file for school record.

Seal & Signature
Head of the School

Tick to whom Copy of the above is forwarded to:

1. Heads of the concern schools.
2. ASDEO Circle Office
3. The Sub Divisional Education Officer (SDEO) Swat.
4. Deputy District Education Officer (Dy.DEO) Swat.
5. District Education Officer (DEO) Office Swat.
6. District Account Officer Swat.
5. Concern for his/her Record.